



July 23-26, 2009
San Francisco, CA
www.ispne.org

POSTER

A poster presentation is a scientific report presented in written form on a 4' x 8' board and during 2 separate sessions (total of 2 ½ hours). Please note that a presenter must register for the conference and must submit a disclosure form.

Submission Guidelines (Submission Deadline: May 15th, 2009)

Abstracts are to be submitted between March 16th and May 15th on the ISPNE website (www.ispne.org) and must contain the following sections:

- Background
- Methods
- Results
- Conclusions, and
- 6 Keywords

All sections together may be no more than 2,000 characters in length (not including spaces). Section titles (e.g. Background, Methods, etc.) not considered in the character count.

Presentation Guidelines and Recommendations

Please mount your poster on your assigned board, which will be available at 12:00 p.m. on Thursday, July 23rd. Your poster must be removed within 30 minutes of the conclusion of the congress 4:00 p.m. on Sunday, July 26th, or it will be discarded.

Ideally, your poster should be self-explanatory so that you are free to discuss particular points raised by questions of the viewers. The poster sessions provide a more intimate forum for informal discussion; however this becomes more difficult if you are obliged to devote most of your time to merely explaining your poster to a succession of visitors.

- ♦ If any or all of the work in this poster was prepared with commercial support, a statement “Supported by funding from _____ [name of the company]” **must be noted in the lower left corner of the poster, in one-inch high letters, with no bold, italics, or other enchantment of the company name, product, or any other portion of the statement.**
- ♦ The poster layout surface area is 4' high and 8' wide, and will contain the number assigned to your abstract so you will know which board to use.
- ♦ Identify your presentation with a lightweight sign for the top of your poster space, containing the abstract title and the names(s) of the author(s).
- ♦ A copy of your abstract, in **large typescript**, should be posted in the upper left-hand corner of the poster board.
- ♦ Photos of slides or hand-drawn charts and illustrations similar to slides may be individually arranged on the poster board surface, using pushpins provided by ISPNE in the registration area. Please note these pushpins are to be shared by everyone. You may also arrange your presentation on lightweight construction paper ahead of time and mount the whole layout with four pushpins.



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- ◆ Prepare and bring with you to the meeting all illustrations needed for your presentations, i.e., figures, tables, schemes, equations, etc.
- ◆ Bear in mind that your illustrations will be viewed from distances of 3 feet or more. All lettering should be at least 3/8" high, preferably in bold type.
- ◆ It helps the viewer a great deal if you can indicate (by numbers, letters, or arrows) a preferred sequence that might be followed in studying your material.
- ◆ **PLEASE DO NOT WRITE OR PAINT ON THE POSTER BOARDS.**
- ◆ **PROJECTION EQUIPMENT AND ELECTRICAL OUTLETS WILL NOT BE PROVIDED IN THE POSTER SESSION AREA.**

General Disclosure Policy

- Every presenter involved in the 40th Annual ISPNE Conference must submit a disclosure form.
- In addition, each presenter must make every effort to ensure meaningful disclosure of limitations on data, e.g., ongoing research, interim analysis, preliminary data, or unsupported opinion.

Visit www.ispne.org or contact the conference organizer, meetings@ispne.org, with any questions or for additional information.