

FREE COMMUNICATION

A free communication is a scientific report by one presenter and presented in 15 minutes. Please note that a presenter must register for the conference and must submit a disclosure form.

Submission Guidelines (Submission Deadline: May 15th, 2009)

Abstracts are to be submitted between March 16th and May 15th on the ISPNE website (www.ispne.org) and must contain the following sections:

- Background
- Methods
- Results
- Conclusions, and
- 6 Keywords

All sections together may be no more than 2,000 characters in length (not including spaces). Section titles (e.g. Background, Methods, etc.) not considered in the character count.

Presentation Guidelines

- If any or all of the work in this presentation was prepared with commercial support, a statement “Supported by funding from _____ [name of the company]” **must be noted at the beginning of the presentation.**
- Free communications are 15-minute presentations. The recommended time break down is:
 - 10 minutes for presentation
 - 3 minutes for Q&A
 - 2 minutes to conclude presentation and transition to the next speaker
- **REMEMBER:** In consideration to all the other presenters, your session cannot go over the time limit, so please prepare accordingly.
- For symposia and free communications, ISPNE will provide podium and microphone, a laptop, LCD projector and a screen. Electric pointers, overhead projectors, blackboards, handouts and flip charts will not be provided.
- Prepare and bring with you to the meeting all illustrations needed for your presentations, i.e., figures, tables, schemes, equations, etc.
- ISPNE must receive a copy of your presentation by **July 17, 2009.**



July 23-26, 2009
San Francisco, CA
www.ispne.org

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- Symposia scheduled for presentation will be listed in the *40th Annual ISPNE Conference Program*.

General Disclosure Policy

- Every presenter involved in the *40th Annual ISPNE Conference* must submit a disclosure form.
- In addition, each presenter must make every effort to ensure meaningful disclosure of limitations on data, e.g., ongoing research, interim analysis, preliminary data, or unsupported opinion.

Visit www.ispne.org or contact the conference organizer, meetings@ispne.org, with any questions or for additional information.